Daily Performance Worksheet

Activity	Points	Daily Targets	Personal Development	Result Points
Setting Goals	1	2	1 2	
1/2 hr. Personal Developmen	1	2	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	

Activity	Points	Daily Targets	Personal Activity	Result Points
Voice Mail Messages	1		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
Make a New Contact	1		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
Dials	1		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60	
Phone Contact / Returned Call	1		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60	

Activity	Points	Daily Targets	Personal Productivity	Result Points
Placing a Tool	2		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
Set Appointment	2		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
3-way Calls	2		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
Long Distance Packs	3		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
Presentations / Sizzle Calls	3		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
1st Step/Game Plan	4		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
Membership Sales	5		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
New Associates	5		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
Attend Business Briefing	5		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
Attend Systems Training	5		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
Per Guest @Business	10		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
New Assoc@Systems	10		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
Today's Date _____			total reward	

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My Daily Plan for Performance

Important Must Do's	Appointments
☐	morning
☐	
☐	
☐	
☐	afternoon
☐	
☐	
☐	
☐	evening
☐	
☐	
☐	

Performance Log	